

ONLINE COURSE REGISTRATION FORM

FULL NAME		
JOB TITLE		
BANK NAME		
MAILING ADDRESS		
CITY	STATE	ZIP
EMAIL	DAYTIME PHONE	
SEND MATERIALS TO: ☐ BANK ☐ HOME COMPLETE INFORMATION BELOW		
MAILING ADDRESS (NO PO BOX)		
CITY	STATE	ZIP

COURSE INFORMATION

COURSE NAME	START DATE
IF APPLICABLE, PLEASE INDICATE YOUR CHOICE OF TEXTBOOK: <i>(additional fees may apply)</i> ☐ TEXTBOOK ☐ ONLINE VERSION	

PAYMENT POLICY

Registration deadline is 10 business days prior to class start date. Registrations will be accepted up until five (5) business days prior to class start date; however, the student will incur a \$20 late registration fee.

Email completed registration form to Betsy Beaulac at bbeaulac@nhbankers.com, who will register the student. The student will receive an email with an invoice and instructions on how to remit payment.

WITHDRAWAL POLICY

Withdrawals must be submitted to NH Bankers via written communication. A \$100 withdrawal fee will be assessed for any withdrawal prior to the start of class or within the first five (5) businesses days of the class. There is no refund for withdrawals received more than five (5) business days after the start of class. Textbooks must be returned to the ABA.

STUDENT SIGNATURE

(Your signature above permits release of your grade and attendance record to your bank and NH Bankers. It also indicates you have read and understand the payment and withdrawal policies.)

BANK SUPERVISOR APPROVAL

(The submission of this application has been approved by the bank and signed by an executive authorized by the bank.)

FOR INTERNAL USE ONLY: DATE	CHECK #	AMOUNT \$
ABA	NHBANKERS	

If you have any questions, please contact Betsy Beaulac at bbeaulac@nhbankers.com or (603) 224-5373 or Sandy Tracy at stracy@nhbankers.com or (603) 224-5373.